



Agile ORLANDO 2023

JULY 24-28

PRESENTED BY



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Jim Byers — Agile Coach @ Snappt

Tips, Tricks, and Hacks for Video Call Facilitation



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JULY 24-28 **2023**



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INNOVATING FOR THE FUTURE



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Not to over complicate things..... But....



And for those of you like me in the room, yes, I know this configuration does not work

You need one more adapter 😂

Things Change..... Quickly!



In the last 3 months of preparing the slides for this talk, Features, technologies, and tools; have been sunset, launched, changed, etc.

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Agenda

- 20 Tips, Tricks, Hacks – 45min
 - Each weighted on two key components
 - **Cost:** 💰 **Low/Free or Moderate**
 - **Complexity:** 🛠️ **Simple, Involved, or Complex**
 - This information is also presented in the matrix handout
- Question Stops Throughout – 15min Total
- Closing Table Time – 10min
 - How will you apply today's Tips, Tricks, Hacks to your work

Platform Check in

Join at
slido.com
#6002 340



Ready?



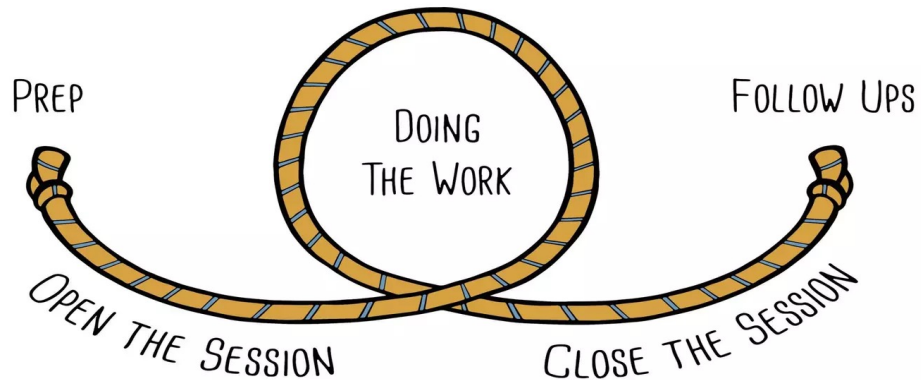
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Facilitation Loop

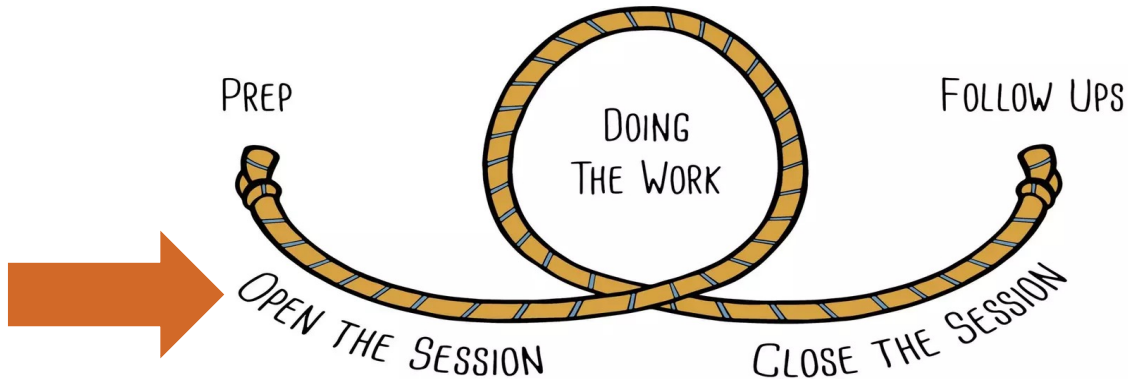
FACILITATION LOOP



ALWAYS TAKE THE TIME TO CLOSE THE LOOP

Facilitation Loop – Ideas for the Open

FACILITATION LOOP



ALWAYS TAKE THE TIME TO CLOSE THE LOOP

1 – Music on Zoom

Cost =  Low/Free

Complexity =  Simple

Purpose:

- Build energy and engagement
- Great while gathering everyone

Tools:

- Platform: Zoom
- Music

Cautions:

- Volume Levels
- Audio clipping

2 – Music on Other than Zoom

Cost =  Low/Free

Complexity =  Simple

Purpose:

- Build energy and engagement
- Great while gathering everyone

Tools:

- Platform: All
- Music


Cautions:

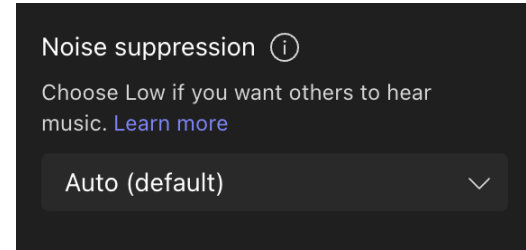
- Audio will drop when someone else speaks
- Audio clipping

3 – Noise Reduction Caution

Cautions:

Voice Isolation mode will clip your audio

- Zoom optimized audio (recommended for most users) 
- Background noise suppression [Learn More](#)
- Auto (automatically adjusts noise suppression)
- Low (faint background sound)
- Medium (computer fan, pen taps)
- High (background speech)



Noise cancellation

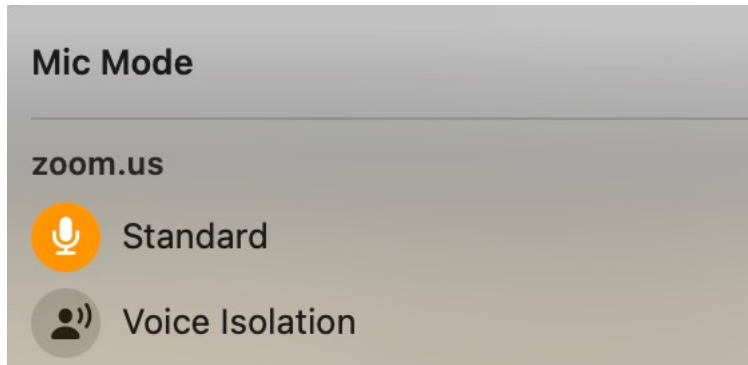
Filters out sound from your mic that isn't speech



Bonus – Music on Macs

Cautions:

Macs have Voice Isolation built into the system



4 – Change Name Ice Breaker

Cost =  Low/Free

Complexity =  Simple

Purpose:

- Connection
- Ice Breaker / Check In

Tools:

- Platform: Most*
- Google Meet - No
MS Teams - soon?

Cautions:

- Host Meeting settings need to allow it
- Some platforms might not allow (web/phone)

5 – Zoom Backgrounds

Cost =  Low/Free

Complexity =  Simple

Purpose:

- Fun
- Ice Breaker / Check In
- Team agreements

Cautions:

- Older versions of Zoom
- Must be enabled in your zoom settings

Tools:

- Platform: Zoom

6 – Google Meet Backgrounds

Cost =  Low/Free

Complexity =  Simple

Purpose:

- Fun
- Ice Breaker / Check In
- Team agreements

Cautions:

- Older versions

Tools:

- Platform: Google Meet

7 – Google Meet Companion Mode

Cost =  Low/Free

Complexity =  Simple

Purpose:

- Split content from video windows

Tools:

- Platform: Google Meet

8 – Zoom Immersive View

Cost =  Low/Free

Complexity =  Simple

Purpose:

- Gives a more intimate feeling to the gathering

Tools:

- Platform: Zoom

Cautions:

- Older versions of Zoom

9 – Teams Together View

Cost =  Low/Free

Complexity =  Simple

Purpose:

- Gives a more intimate feeling to the gathering

Tools:

- Platform: MS Teams

Cautions:

- Older versions of Teams

Question – Stop 1 of 3



Questions, clarifications or reflections?

Self Reflection:

How could you use what you have seen so far?

10 – Zoom Avatar

Cost =  Low/Free

Complexity =  Simple

Purpose:

- Add play into meeting
- Use for Neutrality

Tools:

- Platform: Zoom

Cautions:

- Older versions of Zoom

11 – Google Meet Avatar

Cost =  Low/Free

Complexity =  Involved

Purpose:

- Add play into meeting
- Use for Neutrality

Tools:

- Platform: Google Meet

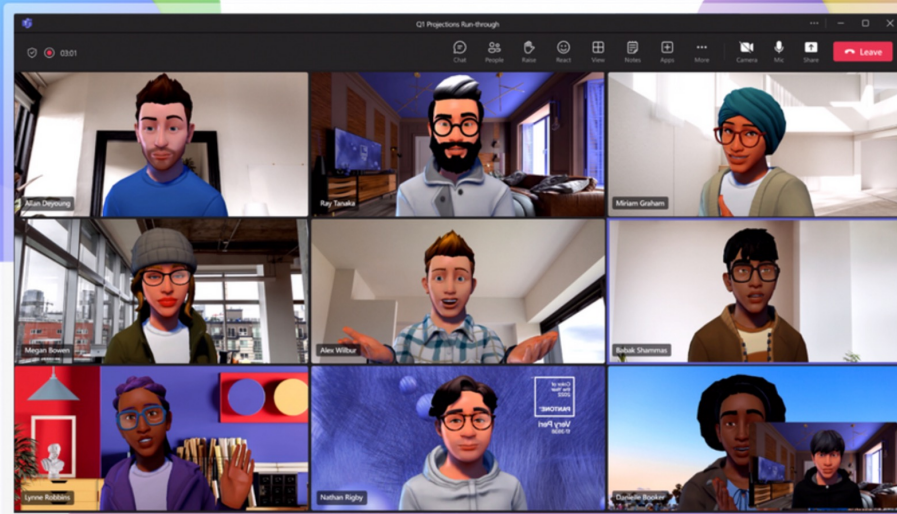
Cautions:

- Older versions

Bonus – MS Teams Avatars

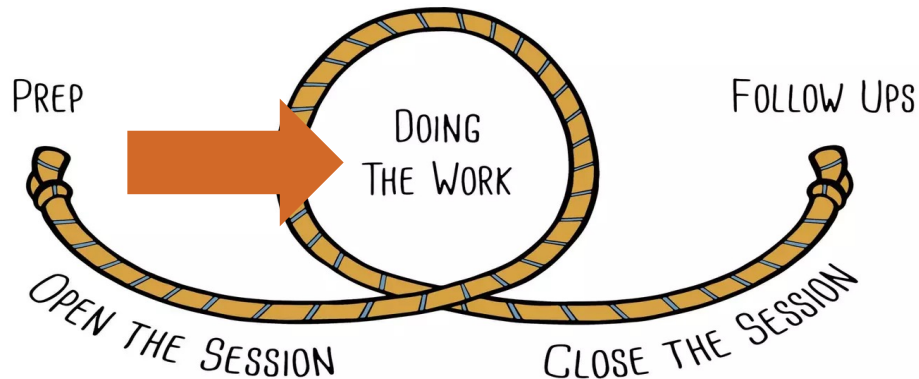
Avatars for Microsoft Teams: in Public Preview

Add a new layer of choice to your meetings. Connect like never before with avatars for Teams. Learn more about enabling the avatars for Teams experience [here](#).



Facilitation Loop – Ideas for **Doing the Work**

FACILITATION LOOP



ALWAYS TAKE THE TIME TO CLOSE THE LOOP

12 – Google Meet Exploding Reactions

Cost =  Low/Free

Complexity =  Simple

Purpose:

- Add play into meeting
- Align participants

Tools:

- Platform: Google Meet

Cautions:

- Older versions

13 – Presentation mode Miro

Cost =  Low/Free

Complexity =  Involved

Purpose:

- Slides that your participants can interact with
- One platform

Cautions:

- More features such as participant tool control
 - Part of higher paid plans

Tools:

- Platform: Miro (all)

14 – Breakout Frames for Miro

Cost =  Moderate

Complexity =  Simple

Purpose:

- Quickly duplicate content for break out rooms

Tools:

- Platform: Miro Paid

Cautions:

- In Beta (Changes expected)

15 – Meetings inside Miro

Cost =  Moderate

Complexity =  Involved

Purpose:

- Keeps everyone together in the same tool

Tools:

- Platform: Miro Paid

Cautions:

- Paid version of Miro

Question – Stop 2 of 3



Questions, clarifications or reflections?

Self Reflection:

How could you use what you have seen so far?

16 – Zoom White Board

Cost =  Low/Free

Complexity =  Involved

Purpose:

- Collaboration

Tools:

- Zoom
- iPad or tablet for Bonus Tip

Cautions:

- Older Versions
- Can not be used while sharing other content

17 – Zoom Slides as Virtual Background

Cost =  Low/Free

Complexity =  Involved

Purpose:

- Visually draw attention to slides while still engaging with audience

Tools:

- Zoom
- Power Point or Keynote

Cautions:

- Background movement

Bonus – Power Point Cameo

Cost =  Low/Free

Complexity =  Involved

Purpose:

- Visually draw attention to slides while still engaging with audience
- Presenting in Teams Automatically switches your view for you.

Tools:

- All Platforms
- Power Point



What is OBS

18 – OBS Content as Virtual Background

Cost =  Low/Free

Complexity =  Complex

Purpose:

- Visually draw attention to content

Tools:

- All Platforms
- Any Screen/Program you want behind you

19 – White Board using OBS

Cost =  Moderate

Complexity =  Complex

Purpose:

- Great for teaching points

Tools:

- All Meeting Platforms
- OBS
- iPad

Cautions:

- Not collaborative

20 – Glass Board using OBS

Cost =  Moderate

Complexity =  Complex

Purpose:

- Great for teaching points

Tools:

- All Meeting Platforms
- OBS
- iPad

Cautions:

- Not collaborative

Bonus – Stream Deck controller

Cost =  Moderate

Complexity =  Simple

Purpose:

- Makes quick work of lots of tasks

Tools:

- Stream Deck

Question – Stop 3 of 3



Questions, clarifications or reflections?

Self Reflection:

How could you use what you have seen so far?



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Thank you!





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JULY 24-28

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